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| <b>PHA 5-Year and Annual Plan</b> | <b>U.S. Department of Housing and Urban Development<br/>Office of Public and Indian Housing</b> | <b>OMB No. 2577-0226<br/>Expires 4/30/2011</b> |
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| <b>1.0</b> | <b>PHA Information</b><br>PHA Name: <u>The Housing Authority of the City of Redondo Beach</u> PHA Code: <u>CA103</u><br>PHA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input checked="" type="checkbox"/> HCV (Section 8)<br>PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2012</u>   |          |                                      |                               |  |    |     |  |  |  |  |  |  |
|------------|--|----------|--------------------------------------|-------------------------------|--|----|-----|--|--|--|--|--|--|
| <b>2.0</b> | <b>Inventory</b> (based on ACC units at time of FY beginning in 1.0 above)<br>Number of PH units: <u>NA</u> Number of HCV units: <u>593</u>  |          |                                      |                               |  |    |     |  |  |  |  |  |  |
| <b>3.0</b> | <b>Submission Type</b><br><input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only   |          |                                      |                               |  |    |     |  |  |  |  |  |  |
| <b>4.0</b> | <b>PHA Consortia</b> <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)  |          |                                      |                               |  |    |     |  |  |  |  |  |  |
|            | Participating PHAs   | PHA Code | Program(s) Included in the Consortia | Programs Not in the Consortia | No. of Units in Each Program<br><table border="1"> <tr> <th>PH</th> <th>HCV</th> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table> | PH | HCV |  |  |  |  |  |  |
| PH         | HCV  |          |                                      |                               |  |    |     |  |  |  |  |  |  |
|            |  |          |                                      |                               |  |    |     |  |  |  |  |  |  |
|            |  |          |                                      |                               |  |    |     |  |  |  |  |  |  |
|            |  |          |                                      |                               |  |    |     |  |  |  |  |  |  |
|            | PHA 1:   |          |                                      |                               |  |    |     |  |  |  |  |  |  |
|            | PHA 2:   |          |                                      |                               |  |    |     |  |  |  |  |  |  |
|            | PHA 3:   |          |                                      |                               |  |    |     |  |  |  |  |  |  |
| <b>5.0</b> | <b>5-Year Plan.</b> Complete items 5.1 and 5.2 only at 5-Year Plan update.   |          |                                      |                               |  |    |     |  |  |  |  |  |  |
| <b>5.1</b> | <b>Mission.</b> State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: <b>The mission of the Housing Authority is to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for as many program-eligible persons as funding permits.</b> <i>(The language in this section remains the same as submitted to HUD in 2010, per instructions in Section 5.0 above.)</i> |          |                                      |                               |  |    |     |  |  |  |  |  |  |

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| 5.2 | <p><b>Goals and Objectives.</b> Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</p> <p><b>Identification of goals and objectives:</b> Over the next five years, the Housing Authority will strive to maintain our "High Performer" status with HUD by fully utilizing all available Section 8 funding and by managing our Voucher Program in an efficient, correct, responsible manner, and respectful manner. Specific goals include the following: Based on our current funding from HUD, we hope to achieve an average monthly lease-up of approximately 560 units. If HUD provides additional funding, we will continue to lease up to our maximum 593-unit program. It is also our goal to continue educating 100% of all new voucher holders, as well as program landlords and members of the public, about housing discrimination laws. Additionally, we will strive to pass 100% of all annual re-inspections or to abate payments when and as required by program regulations. We will provide rental assistance for new units only after they have been inspected and passed inspection. We will take action against 100% of all tenants who intentionally violate program regulations if and when we become aware of any such activity, and we will employ a variety of methods (both HUD-required and our own) to insure program integrity; we will encourage and assist to the extent possible all Family Self Sufficiency participants so that they may attain their economic goals; we will process 100% of all requests by disabled individuals for reasonable accommodations expeditiously; we will continue to provide voucher mobility counseling to 100% of all new voucher holders and to 100% of all other persons requesting such assistance; and we will employ new procedures and policies as useful or necessary.</p> <p><b>Progress made in meeting goals and objectives described in the previous 5-Year Plan:</b> The Housing Authority succeeded in meeting the goals and objectives described in the previous 5-year plan. Specifically, the Housing Authority: maintained our high SEMAP score and high performer status with HUD; maintained our customer satisfaction rating (99%); streamlined various office procedures through use of new policies, procedures, and software applications; continued to provide voucher mobility counseling and helped a number of participants to successfully transfer to and from other jurisdictions; continued to conduct outreach efforts to new and potential landlords; raised our Payment Standards for one, two, and three bedroom units; enforced housing quality standards, educated tenants and landlords about anti-discrimination laws through an annual workshop and periodic briefing sessions and individual calls (including working with the Housing Rights Center); continued to administer the Family Self Sufficiency Program and to enroll new tenants onto the program; provided reasonable accommodations to persons with disabilities and educated tenants about their right to request reasonable accommodations. <i>(The language in this section remains the same as submitted to HUD in 2010, per instructions in Section 5.0 above. An update is not required at this time.)</i></p> |
| 6.0 | <p><b>PHA Plan Update</b></p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: <b>NONE</b></p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. <b>1. The Housing Authority of the City of Redondo Beach, 1922 Artesia Blvd., Redondo Beach, CA 90278; 2. <a href="http://www.redondo.org/housing">www.redondo.org/housing</a>.</b></p>  |
| 7.0 | <p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <p><b>NA</b></p>  |
| 8.0 | <p><b>Capital Improvements.</b> Please complete Parts 8.1 through 8.3, as applicable.</p> <p><b>NA</b></p>  |
| 8.1 | <p><b>Capital Fund Program Annual Statement/Performance and Evaluation Report.</b> As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p><b>NA</b></p>   |
| 8.2 | <p><b>Capital Fund Program Five-Year Action Plan.</b> As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p><b>NA</b></p>   |
| 8.3 | <p><b>Capital Fund Financing Program (CFFP).</b></p> <p><input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p> <p><b>NA</b></p>   |

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| 9.0 | <p><b>Housing Needs.</b> Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p><b>Based on information from all sources, including the most recent Consolidated Plan (completed May 2010) and the City's Section 8 current waiting list, there remains in our jurisdiction a significant need to assist low-income individuals and families (particularly elderly and disabled, extremely-low and very-low income individuals and families).</b></p> <p><b>To illustrate, the Consolidated Plan shows the following:</b></p> <p><b>Extremely-low and very-low income households comprised 11.28 % of renter households in the City. Approximately 92 percent of this group are paying over 30% of household income for housing, and 75.5 percent of this group are paying over 50% of income for housing. There also exists a shortage of rental housing affordable for extremely-low to low-income households. The Consolidated Plan shows there are 1,597 extremely low and low-income renter households in the City, with only 797 rental units affordable to this income group.</b></p> <p><b>With regard to the elderly population, at the time of the 2000 Census (note: specific 2010 Census data is not yet available), there were 6,508 persons age 62 or over in Redondo Beach, representing 10.3% of the population. Further, the Consolidated Plan shows that over 69 percent of all elderly renters are paying over 50% of income for housing.</b></p> <p><b>Many persons with disabilities were also identified in the Consolidated Plan to be in similar need of housing assistance. That determination was based on a study and comparison of incomes earned by disabled individuals versus median monthly rents charged.</b></p> <p><b>In terms of breakdown by race and ethnicity, of the 1,597 extremely low and very low income renter households in Redondo Beach, the Consolidated Plan shows that 1,133 are white non-Hispanic; 285 are Hispanic; 95 are Asian-Non-Hispanic; 82 are Black Non-Hispanic; and 14 are Pacific Islander Non-Hispanic. (No Native American Non-Hispanic households were identified.)</b></p> <p><b>Additionally, a review of the City's current Section 8 waiting list reveals information that is consistent with the Consolidated Plan in terms of need to assist very-low and extremely-low income disabled individuals, seniors, and families. Specifically, the waiting list shows:</b></p> <p><b>There are currently 2,442 households on the waiting list. Based on self-certifications made by the applicants on our preliminary application cards, 1791 applicants indicated they fall within our extremely-low to very-low income range. In addition, 48 applicants stated they are low-income. (The remaining 603 applicants have not yet provided enough income information for the Housing Authority to categorize their income levels.)</b></p> <p><b>Of the 2,442 applicants, 665 (27.23%) are elderly households with one or more members 62 years of age or older. 866 applicant families (35.46%) have disabled head of households or spouses.</b></p> <p><b>In regards to racial groups, of those persons who indicated their race and ethnicity on their application cards, 37 applicants (1.52%) stated they are American Indian/Alaska Native, 185 applicants (7.58%) stated they are Asian; 33 applicants (1.35%) stated they are Native Hawaiian/Pacific Islander; 770 (31.53%) stated they are Black/African American; 1397 (57.21%) stated they are White. Additionally, 502 applicants (20.56%) of all applicants reported to be Hispanic, and 1921 (78.67%) reported to be Non-Hispanic.</b></p> <p><i>(Note: The Housing Authority updated this section for our last (2011) Annual Plan submission, although an update was not required at that time or now. Updates are not required for "High Performers" until the next 5-Year Plan submission.)</i></p> |
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| 9.1  | <p><b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan. The Housing Authority gives a priority on our waiting list to families, senior citizens and disabled individuals over single individuals who are neither elderly nor disabled. Additionally, we admit new persons from the wait list only if they are extremely-low or very-low income. This is consistent with HUD regulations for the Section 8 Program, and it is consistent with the most pressing needs of our jurisdiction, as identified by our current waiting list and the most recent Consolidated Plan.</b></p> <p><b>The Housing Authority will continue to select new applicants from the top of our waiting list, and we will serve as many new qualified households as our (limited) funding permits. (Our funding generally allows for us to assist only a few new tenants each month, as we must wait for existing participants to leave the program before we can serve new persons). (Note: The Housing Authority updated this section for our last (2011) Annual Plan submission, although an update was not required at that time or now. Updates are not required for "High Performers" until the next 5-Year Plan submission.)</b></p>  |
| 10.0 | <p><b>Additional Information.</b> Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan. <b>The Housing Authority continued to successfully administer our Section 8 Voucher and Family Self Sufficiency Programs. Briefly, we provided rental subsidies to approximately 555 Section 8 Voucher Program participants each month during the program year, enabling them to reside in decent, safe, and affordable housing; we inspected each housing unit on our program annually; we actively enforced housing quality standard requirements; we continued to educate our clients and the public about anti-discrimination laws; we undertook measures to ensure participants were aware of their rights, including their rights to reasonable accommodations and accessible housing; we provided economic opportunities for tenants interested in the Family Self Sufficiency Program; and we took proactive steps to terminate participants who were abusing our Section 8 Program.</b></p> <p><i>(Note: The Housing Authority updated this section for our 2011 Annual Plan submission, although not required at that time or now. Updates are not required for "High Performers" until the next 5-Year Plan submission.)</i></p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification" <b>NA</b></p>  |
| 11.0 | <p><b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p> |

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

## **Instructions form HUD-50075**

**Applicability.** This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

### **1.0 PHA Information**

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

### **2.0 Inventory**

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

### **3.0 Submission Type**

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

### **4.0 PHA Consortia**

Check box if submitting a Joint PHA Plan and complete the table.

### **5.0 Five-Year Plan**

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

**5.1 Mission.** A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

**5.2 Goals and Objectives.** Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

**6.0 PHA Plan Update.** In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

#### **PHA Plan Elements.** (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.

10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.

12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.

13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

## 7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

### (a) Hope VI or Mixed Finance Modernization or Development.

1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>

### (b) Demolition and/or Disposition.

With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at:

[http://www.hud.gov/offices/pih/centers/sac/demo\\_dispo/index.cfm](http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm)

**Note:** This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.

### (c) Conversion of Public Housing.

With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

(d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.

(e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 **Capital Improvements.** This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 **Capital Fund Program Annual Statement/Performance and Evaluation Report.** PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

- 1. At the end of the program year; until the program is completed or all funds are expended;
- 2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
- 3. Upon completion or termination of the activities funded in a specific capital fund program year.

### 8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 **Capital Fund Financing Program (CFFP).** Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:  
<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

**9.0 Housing Needs.** Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

**9.1 Strategy for Addressing Housing Needs.** Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

**10.0 Additional Information.** Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

**11.0 Required Submission for HUD Field Office Review.** In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

## **RESOLUTION NO. 72**

### **A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF REDONDO BEACH, CALIFORNIA, APPROVING THE AGENCY FIVE YEAR PLAN FOR FISCAL YEARS 2010 - 2015 AND ANNUAL PLAN FOR FISCAL YEAR 2012 FOR SUBMISSION TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.**

WHEREAS, the Housing Authority previously submitted the Agency 5 Year Plan for Fiscal Years 2010 - 2015 and has also prepared the Annual Plan for the Fiscal Year beginning July 1, 2012 (henceforth referred to as Agency Plan), including all necessary certifications for proper submission to the Department of Housing and Urban Development (HUD);

WHEREAS, the Housing Authority met with our Resident Advisory Board and consulted the Board in developing the Agency Plan; and

WHEREAS, the Agency Plan is consistent with the Consolidated Plan for our jurisdiction; and

WHEREAS, the Housing Authority made the proposed Agency Plan and all information relevant to the public hearing available for public inspection more than 45 days before the hearing and published a notice that a hearing would be held; and

WHEREAS, the Housing Authority conducted a hearing to discuss the Agency Plan and invited public comment; and

WHEREAS, the Housing Authority will carry out the Plan in accordance with all applicable fair housing laws and will affirmatively further fair housing.

NOW, THEREFORE, THE HOUSING AUTHORITY OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the Housing Authority hereby approves the Agency Annual Plan for the fiscal year beginning July 1, 2012 and the 5 Year Plan for Fiscal Years 2010-2015 and authorizes the Chairman to execute all necessary certification forms for submission of the Plan to HUD.



SECTION 2. The Clerk-Controller shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 6th day of March 2012.

  
Mike Gin, Chairman

ATTEST:

STATE OF CALIFORNIA           )  
COUNTY OF LOS ANGELES    )     SS  
CITY OF REDONDO BEACH     )

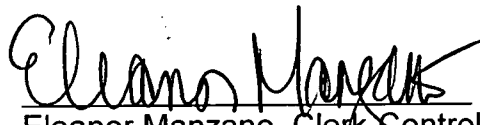
I, Eleanor Manzano, Clerk-Controller of the Housing Authority of the City of Redondo Beach, California, do hereby certify that the foregoing Resolution No. 72 was duly passed, approved and adopted by the Housing Authority of the City of Redondo Beach, California, at a regular meeting of said Housing Authority, held on the 6th day of March 2012, by the following roll call vote:

AYES:       ASPEL, BRAND, AUST, DIELS, KILROY, GARBER, EMERY,  
              CHAIRMAN GIN

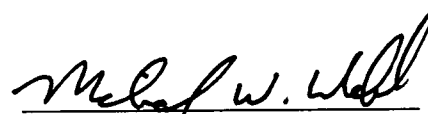
NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

  
Eleanor Manzano, Clerk-Controller  
of the Housing Authority

APPROVED AS TO FORM:

  
Legal Counsel of the  
Housing Authority

RESOLUTION NO. 72

APPROVAL OF AGENCY PLAN FOR SUBMISSION TO HUD  
PAGE 2

**PHA Certifications of Compliance  
with PHA Plans and Related  
Regulations**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:  
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X 5-Year and/or X Annual PHA Plan for the PHA fiscal year beginning 2012, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
  - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
  - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
  - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
  - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
  - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
  - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
  - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
  - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

City of Redondo Beach  
PHA Name

CA 10.3  
PHA Number/HA Code

\_\_\_\_ 5-Year PHA Plan for Fiscal Years 20\_\_\_\_ - 20\_\_\_\_

X Annual PHA Plan for Fiscal Years 2012 - 2013

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

|                             |                 |
|-----------------------------|-----------------|
| Name of Authorized Official | Title           |
| <u>Michael A. Grin</u>      | <u>Chairman</u> |
| Signature                   | Date            |
| <u>[Signature]</u>          |                 |

ATTEST:

Previous version is obsolete Eleanor Manzano Page 2 of 2  
ELEANOR MANZANO, CITY CLERK

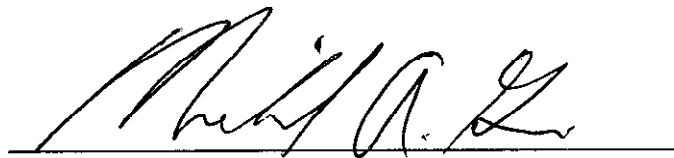
form HUD-50077 (4/2008)

**Certification by State or Local  
Official of PHA Plans Consistency  
with the Consolidated Plan**

**U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011**

**Certification by State or Local Official of PHA Plans Consistency with the  
Consolidated Plan**

I, Michael A. Gin the Mayor of the City of Redondo Beach certify that the Five Year and  
Annual PHA Plan of the Redondo Beach Housing Authority is consistent with the Consolidated Plan of  
City of Redondo Beach prepared pursuant to 24 CFR Part 91.



Signed / Dated by Appropriate State or Local Official

Violence Against Women and Department of Justice Reauthorization Act of 2005  
(VAWA) – Supplement to 2011 Agency Plan

The Housing Authority works with and refers victims of domestic violence to two agencies, both long-time partners with our agency and the City of Redondo Beach. Those two agencies are the 1736 Family Crisis Center and the South Bay Youth Project. (The South Bay Youth Project is now a part of the South Bay Children's Health Center.) It is the Housing Authority's objective and policy to serve the needs of our program participants who are child and adult victims of domestic violence (including domestic violence, dating violence, sexual assault and stalking victims).

The 1736 Family Crisis Center offers a full range of counseling, case management, emergency shelter, relocation, and job development services for victims of domestic violence. They assist children, teens, and adults.

The South Bay Youth Project also provides counseling, case management, and support services to adults and youth who are victims of domestic violence.

In addition, it is the Housing Authority's policy to refer program participants who are domestic violence victims to the Redondo Beach Police Department (RBPd). The RBPd may initiate an investigation, file restraining orders and/or file criminal charges against the perpetrator/s of domestic violence. The RBPd and the Housing Authority have a good working relationship, and assist each other in cases involving Section 8 participants where criminal activity is involved.

In situations where authorized Section 8 household members are found to have committed domestic violence crimes in assisted units, the perpetrators would face termination from the Section 8 program. Remaining household members would be eligible to stay on the program, provided they do not permit the perpetrators to return to the assisted households.

## Agency Plan 2012-13

### Tenant Advisory Board Review and Comments:

The Tenant Advisory Board reviewed the plan prior to submission to the Housing Authority Board. The Tenant Advisory Board indicated they agreed with the Agency Plan as written and had no requested changes or other comments.